



SCULLIN COMMUNITY GROUP

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## **AGENDA – Scullin Community Group AGM**

**4pm, September 27, 2020**

*Held on Zoom as per COVID conditions approved by the ACT Government*

### **IN ATTENDANCE:**

Sue White

Tim Morton

Chloe Haseltine

Elly Kent

Adele Sinclair

Kate Traeger

### **Apologies:**

Rachel Howard.

Emily Brindley.

AGM commenced 4.05pm.

### **ITEM 1: Previous AGM minutes**

N/A – this is our first AGM since incorporation in March 2019.

### **ITEM 2: President's annual report – Sue White**

Sue reported that our goal this year (our second of operation) was to focus on 'standalone' projects supported by the committee/SCG at key points (rather than everything being done by the same people, all the time). This would give SCG increased capacity while ensuring a level of coordination that will help residents remain across the 'breadth' of what is going on in Scullin and with the SCG. This strategy has been successful and we are pleased with this approach and, as we grow, this will be the way our efforts remain sustainable.

**Sue highlighted a number of the projects completed by the SCG over the last FY:**

She said a sample of include:

- Scullin Traders (turned over more than \$70K before shut down due to COVID)
- Wine Down (March 2020) – has its own team running it.
- Twilight Event (Nov 2019) – huge success, 600 attendees and over \$1000 raised.
- Expenditure of grant funding as per required timelines – ongoing and accessible to any community members interested in this information – there is a spreadsheet Kate Traeger can provide.
- Online trivia (during lockdown – run by Sian Harrington-Brown using an upgraded SCG Zoom account paid for by SCG.
- Floriade Reimagined - independent project team, big success under COVIDSafe conditions.
- Start of rentals project – Project team currently Chloe Haseltine, Sue White, Kate Traeger with Elly Kent support. Team will likely need 1-2 more volunteers.
- New website launch – [myscullin.com](https://myscullin.com)
- Social media project – Using the social media skills of Megan Sparke.
- Selected to be showcased at Museum of Australian Democracy (cancelled due to fires and COVID but relationship continues)

**Sue reported on the SCG’s current “high-priority” projects:**

- **Shade structure in the courtyard at the Scullin shops.**  
Sue White reported that this is progressing, although slowly. SCG has \$20K funding from the Federal Government’s Strengthening Communities Grant. ACT Government (via TCCS) has confirmed in writing they will provide the shortfall in costs. The project is currently at DA stage and needs to be constructed by December 31. 2 SCG members/Scullin residents are using their professional skills to manage this project. James Goodrick (an architect) and Luke Smeal (civil engineer – is project managing). Sue White is assisting where required. The team is also are working closely with TCCS to progress this before the Federal Government’s deadline.
- **Parks & Places committee.**

SCG is registered a formal 'Parks and Places' group under the ACT Government's urban parks program. This allows us access to opportunities like free plants etc that come up from time to time. Adele Sinclair leads this group. She reported they have now held 5 events planting and tending to the gardens around the shops. Some events had 15 people attend although numbers fluctuate. The P&P has plans to improve McKinolty St park/Scullin Park however Adele noted these largely depend on a tap and water being available on site. She requested this be considered if future grant opportunities come up. She says the P&P group is also interested in biodiversity grants to help fulfill its aims of greening up Scullin's public spaces.

- **Community access to Humpy Hall.**

Elly Kent reported on work that has been done to assist the existing managers of Humpy Hall (the South Belconnen Community Association) provide better access to Humpy Hall for Scullin and the broader community. It was agreed by all attending that the SCG feels that Humpy Hall is an important venue for our community and that access to this has been limited or non-existent for at least the last five years. To begin to address this issue, Elly recently took on the role of booking officer and Sue and Elly invested significant time trying to progress this project. The project has now been referred to ACT Property Group and Elly/Sue will report back on this in November.

- **Rental project.**

The equipment rentals is a new project for us and the Committee agreed to begin working actively on various ways to use this equipment throughout the year. Chloe Haseltine reported that we need a bigger team for this project. In the meantime, a Halloween movie screening of Hocus Pocus is in the pipeline, as is a "Neighbours Party" series across Scullin in December. We will soon hold a Facebook live about the rentals project and how to use the equipment.

**Potential upcoming projects:**

- Pump track – waiting for ACT Government processes then the project team (Emily Brindley, Nicole Sadlier and others) will submit an application.
- Mural on Change Yoga wall – We have a design we all love however it's \$15K. To be discussed down the track: could we/should we crowdfund or

something else for this?

- “Summer of Scullin” – After the Halloween movie screening (or after reading AGM minutes!) if enough residents express interest in a “Scullin Summer” outdoor movie series (including a group keen to coordinate/run the project) we would love this to happen between Nov/Dec and end of Feb.

Grants/awards in pipeline:

- IMB Foundation (Sue/Rachel being interviewed 29/9) – At final decision making stage.
- Westfield Heroes award (find out end of October) – Sue is one of 6 finalists for her work with SCG.
- Australia Post grant.  
Grant proposal done by Jacob Traeger and Sue White a few months ago.  
UPDATE POST AGM: We just found out we were successful! \$10,000 to run community connection groups for mental health/wellbeing. A project group is being established as grant conditions require this to begin asap.

### **ITEM 3: Secretary's annual report**

Tim Morton reported on behalf of outgoing secretary Emily Brindley.

He reported:

- Everyone was satisfied with the notice given for the AGM.
- We would like to create a more formal membership opportunity for residents, in part to ensure transparency (members can vote at the AGM, including on office bearers). This would also help with finances as our insurance is around \$1400 a year.
- Action item: Kate Traeger is going to look at figures as we consider how much to charge (\$5 or \$10 a person was suggested). She will model it on different members we want to aim for, how much we need to charge to cover our bare minimum expenses (insurance, subscriptions like Zoom, web costs etc).

See proposed membership form linked here:

<https://form.jotform.com/202643508613855>. Committee agreed form looks good we just need to finalise fees before circulating.

### **ITEM 4: Treasurer's annual report – Kate Traeger reporting for Tim Morton**

Kate Traeger presented our finances noting that we do not need to conduct a formal audit under ACT Government regulation, however we do need our accounts to be reviewed externally. We requested Bill Caddey from Belconnen Community Services to do this and his response when providing the signed response (which needs to be submitted to the ACT Government) was:

*“Hi Sue  
All looks good to me.  
Your small but active group has done an amazing job over the past 2 years.  
I hope this Covid stuff disappears to enable great things to continue.  
Form Attached  
Cheers  
Bill”*

Kate also reported:

- We have about \$5000 available in our accounts which is not marked against specific grants (ie: money that can be allocated as the SCG Committee deems fit).
- Ongoing expenses around about \$300 a month. Much of this is for storage and the booking system for the rental project. We are hoping over time we could reduce this cost significantly by storing the beanbags and rental equipment at Humpy Hall.
- Many of our previous ongoing costs (ie: \$1000 rental a month) are now gone as these related to the Scullin Traders project.
- Our insurance is about \$300 a month:

ACTION ITEM: Kate will audit our subscriptions to ensure we only keep what we need.

ACTION ITEM: SCG Constitution and P&L submitted with this year’s accounts are all to go on the myscullin.com website. Sue White says she will do this.

#### **ITEM 5: Election of officer positions**

It was noted that our current officers for FY1920 were:

- (a) president;. Sue White
- (b) vice-president; Rachel Howard
- (c) treasurer; Tim Morton
- (d) secretary. Emily Brindley

Vote taken and confirmed that for the 20/21 Financial Year our Office Bearers will be:

- (a) President: Sue White
- (b) Vice-president: Adele Sinclair

- (c) Treasurer: Kate Traeger
- (d) Secretary: Tim Morton

#### **ITEM 6: Election of SCG committee for 20/21FY**

It was note that our rules state:

- (1) The committee consists of—
  - (a) the office-bearers of the association; and
  - (b) 3 ordinary committee members;each of whom must be elected under section 13 or appointed in accordance with subsection (4).

The follow people were nominated and accepted nomination for the 20/21FY committee (in addition to the 4 office bearers above):

- Rachel Howard
- Elly Kent
- Emily Brindley
- James Goodrick
- Chloe Haseltine

We thank the former committee and note that our committee and office bearers have been elected unopposed. We all look forward to working together this year.

**ACTION ITEM:** Tim to make sure that the ACT's Incorporated Associations Act allows us to have additional committee members beyond what is stated in the constitution. We feel this is a strong number and will help share the workload across the year as well as maximise different people's strengths and interests. We will also need to define what constitutes a quorum for this year's committee meetings. Aim for meeting second half of November to make any adjustments required to the constitution.

#### **ITEM 7: General business**

##### **A) Membership of SCG – see ITEM 3.**

**ACTION:** a further meeting on membership to happen before Christmas.

##### **B) Additional actions required post this AGM:**

- circulation of minutes to residents via FB group + website (Sue White)
- send annual return form and reviewers report to ACT gov (Kate Traeger/Tim Morton)

**C) Any other business?**

No other business.

**Meeting closed at 6.05pm**

ENDS